

**Smt.** <Name>

<Designation>

**IGIT-Kashmere Gate**

**Delhi-110006**

**Date:** 22<sup>nd</sup> February, 2012

**Subject: Guest of Honour for SPIC MACAY- VIRASAT 2012 @ IGIT**

Respected <Name> **ji,**

Heartiest greetings from the SPIC MACAY (IGIT Chapter)!

SPIC MACAY, as you are aware, is continuing its commitment towards creating awareness and a deep-rooted sense of pride in our rich cultural heritage across schools and colleges all over India. We are pleased to inform you that SPIC MACAY - IGIT Chapter is organizing an uplifting **Bharatnatyam** performance by **Smt Rama Vaidyanathan** on Monday, February 27th 2012 at Indira Gandhi Institute of Technology (GGSIPU), Kashmere Gate, New Delhi-6; Timings: 6pm onwards.

Students and delegates from all across the city will be participating as audience. *On behalf of SPIC MACAY - IGIT Chapter, we humbly request you to accept our invitation to be the Guest of Honour for SPIC MACAY- VIRASAT 2012 @ IGIT.* This benign gesture will be a great inspiration to the morale of the young volunteers working for this unique cultural movement

We look forward to your gracious consent.

Yours sincerely,

<Name>

<Designation>

<Mobile no | Email id>